RE-OPENING OF CLOSED ACCOUNT

**Exercise 3 (a): Reopening of Closed Account**

Select the menu **“RCAT” Reopen Closed Account**

1. Enter **A/c ID** for the account to be reopened
2. Click on **GO**
3. Confirm the details populated
4. Click **Submit**

**Exercise 3 (b): Cancelling of a Reopened Account**

1. Select the menu **“CRCAT” Cancel Reopening of Closed Account.**
2. Enter **A/c ID** for the reopened closed account
3. Click on **GO**
4. Confirm the details populated
5. Click on **Submit**.

**Exercise 3 (c): Verification of a Reopened Account**

1. Select the menu **“VRCAT” Verify Reopening of Closed Account**
2. Enter **A/c ID** for the reopened closed account or locate it from the searcher
3. Click on **GO**
4. Confirm the details that were captured by the maker
5. Click on **Submit**.